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\_\_\_\_\_  
(facility name)

**Emergency Procedure**  
**TORNADO WATCH**

The following procedure shall be utilized when a tornado **watch** has been issued.

A **watch** indicates that tornadoes may potentially develop as reported by the National Weather Service or through other reports (television, radio, community warning sirens, etc.).

This procedure shall work in tandem with the **Take Cover** procedure during an emergency situation that requires the relocation of residents, staff, and visitors to a Safe Refuge.

- A. "CODE GREEN. a **tornado watch** has been issued for this area effective until \_\_\_\_\_ (*time watch ends*). A **tornado watch** means that current weather conditions may produce a tornado. Please close all draperies and blinds throughout the facility and await further instructions. Please continue with your regular activities."
- B. The above message should be repeated again after five (5) minutes and then hourly until the **watch** has terminated.
- C. Administrator and Director of Nursing \_\_\_\_\_ (*facility to fill in appropriate titles/positions*) will be notified if not on the premises. The Recall Roster shall be activated if needed.
- D. Facility management staff should report to the Incident Command Post for instruction to be prepared for **Take Cover Procedures**.
- E. Activate the Incident Command System (ICS) to manage the incident. The most qualified staff member (in regard to the Incident Command System) on duty at the time will assume the Incident Commander position.
- F. Monitor weather alert radio and television for changing conditions.
- G. All window drapes and blinds are to be closed.
- H. Distribute flashlights, towels, and blankets to staff and residents.
- I. Ensure first aid and medical supplies are secured and taken to central area for refuge.
- J. Secure all outside furniture, trash cans, etc.
- K. Once the **Tornado Watch** has been cancelled and the Incident Commander has determined the dangerous situation has passed, "**All Clear, Repeat, All Clear**" shall be paged.
- L. Account for all staff members and residents.